

## **AATE's YOUTH THEATRE JOURNAL SEEKING MANAGING EDITOR**

AATE's YTJ is now accepting applications for the volunteer position of Managing Editor. This volunteer position is open to **ANY** member of AATE. If you are interested in being a part of this amazing space for movement in the world of Drama and Theatre, by, for, and with youth please consider applying. We are looking for folks from **ALL** areas of our organization to apply.

Whether you consider yourself a scholar, researcher, artist, educator, any combination thereof, or other please consider serving in this crucial role!

If interested, please send a cover letter explaining your reasons for applying. Include in that letter a sharing of who you are and your relationship to AATE. Why do you want this volunteer position with YTJ? What will you bring? Also include a list of any relevant experiences managing, articles, publications, or printed work you feel will provide insight into your interest in the position.

Please send applications and inquiries to Jonathan P. Jones at: [jonathan@aate.com](mailto:jonathan@aate.com)

**Deadline:** September 15, 2025

(Please read below for full explanations of this exciting volunteer position)

### **Managing Editor**

#### *Qualifications*

A passion for identifying and nurturing the next phase of innovative thought regarding theatre and drama created by, for, and with youth. A strong ability to set and manage deadlines, communicate with writers, and a strong interest in formalizing the journal's infrastructure. A commitment to welcoming and nurturing all voices so that each is clear and retains its unique perspective. Past service on a magazine or journal editorial board (YTJ or another publication) is preferred.

#### *Service*

The Managing Editor serves three years. This term is renewable for a maximum of six (6) consecutive years. The term of service shall coincide with the AATE fiscal year (July 1-June 30).

#### *Selection*

A selection committee will be established to review applications. The Committee will consist of: at least one Research & Scholarship Committee Chair, two members from the Editorial Board, and a general AATE Member. A former Lead Editor will be on the committee as a non-voting member.

### *Responsibilities*

- Serving as a proofreader for all articles in the final stage
- Reviewing final article selection with the Lead Editor
- Attending AATE Board meetings when the Lead Editor is unavailable
- Participating in Research & Scholarship Committee meetings
- Co-managing submissions through the Taylor and Francis portal
- Communicating with AATE Executive Director regarding contracts and publication dates
- Managing all article deadlines
- Managing all publication deadlines
- Working with AATE Executive Director to post submission deadlines and publication calendar